



PUEBLO ELECTRICAL JATC

NECA | IBEW 12



December 27, 2022

To All Interested Parties:

The Pueblo Electrical Joint Apprenticeship and Training Committee (PEJATC) is currently seeking applicants for one full time apprenticeship instructor opening. This position will be managed by the Training Director with oversight by the PEJATC Board of Trustees, which consists of three contractors from the Southern Colorado Chapter of NECA and three IBEW Local 12 members.

The duties of the instructor include but are not limited to:

- 1) The instructor will be trained to develop lesson plans, navigate the NJATC - ETA's web based blended learning process, organize, and document all class test scores, homework and other classroom activities. The position will teach first through fourth-year apprentices the PEJATC approved curriculum.
- 2) The instructor will be teaching apprentice classes at night during the school year and journeymen upgrade classes (Continued Education classes) periodically on Saturdays. This position requires a very flexible schedule including work on weekends and in the evening as required.
- 3) The instructor will be required to revise lesson plans based off changes in the NJATC-ETA curriculum, rebuild classroom teaching processes, develop and/or revise hands on labs, review the NJATC-ETA syllabus for book ordering and develop class schedules for the upcoming school year.
- 4) The instructor must be able communicate and demonstrate the necessary math and algebra required by the industry and specifically DC & AC theory.
- 5) Applicants must possess but are not limited to a minimum of the following:
 - a. Must be a Colorado licensed inside wireman and must be a IBEW member in good standing
 - b. Possess the capability to maintain an organized and clean classroom and workspace
 - c. The ability to communicate to multi-levels of apprentices.
 - d. The ability to meet goals and timetables.
 - e. Must be able to demonstrate the competence to take direction and counsel from JATC management and other JATC staff members.
 - f. Strong self-management skills.
 - g. The ability to demonstrate patience in explaining difficult concepts.
 - h. Must be able to demonstrate basic computer skills (Microsoft Office suite) and have the ability to navigate the NJATC-ETA online blended learning system, able and willing to attend and learn the TradeSchool classes and software.
 - i. Must demonstrate the ability to set and operate computer driven projection equipment, research internet for updated classroom material and utilize several automated classroom teaching aids.
 - j. The instructor must be able to demonstrate the ability to work in changing classroom environments and to be able to "work out of the box" with changing conditions. (Example, the classroom internet goes down)

The compensation for this position will be based on several factors including qualifications and experience with an opportunity to earn up to 120% of current JW rate.

This is a salaried, exempt position, the compensation package does not include overtime or comp time pay. Instructors work off a yearly contractual agreement with the Pueblo Electrical Joint Apprenticeship and Training Trustees and are not subject to the construction working agreement.

Pueblo Electrical Joint Apprenticeship & Training Center · 2924 Graneros Ln., Pueblo, CO 81005 · 719-561-8000 EXT. 18 · FAX: 719-561-8899



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The instructor will be provided with two weeks of paid vacation per year, five personal leave days (sick days) and seven paid holidays.

Annual NTI attendance will be mandatory until the instructor completes the four-year instructor certification process.

The instructor will be provided the 8th District Health, Pension, PCA and Annuity, based off the highest rates under the IBEW Local #12 Inside Collective Bargaining Agreement.

- The instructor must be able to travel occasionally on demand for work and/or training purposes.
- Interested applicants should submit a cover letter and resume by no later than Friday, January 13, 2023.
- The JATC plans to interview all qualified applicants by Friday, January 20, 2023.
- The planned start date for this position is Monday, February 1, 2023.

The application package can be sent by USPS to:

Dan Kraus, Training Director Pueblo Electrical JATC, P.O. Box 612, Pueblo, CO 81002

Or by email at: dan@pueblojatc.org